

The Carrington Function Centre

Room Capacities

Room	Level	Board Room	Cock-tail	Theatre	U - Shape	Banquet	Class Room
Street Lounge Bar	Ground	36	72	50	38	60	32
Grand Ball Room	Ground	70	300	200	80	200	70
Combined Lounge & Ball Room	Ground	70	300	300	106	230	102
Mezzanine	Second	n/a	n/a	180	n/a	n/a	n/a
Combined Ball Room and Mezzanine Level	Ground & Sec		300	450	n/a	n/a	n/a
Loft Bar & Lounge	Third	26	120	60	32	50	32
Temple Ball Room	Third	48	160	120	64	90	60
Total Venue	All		450	380		320	320

You may book any number of rooms or levels. A booking fee is payable for each level / room required.

If Ground Floor Grand Ball Room is booked (eg wedding), the entire ground floor is made available to client including outside courtyards, Theatre and Street Lounge Bar.

If Temple Ball Room is booked on the third floor, the entire third floor is made available to client including the Loft Bar & Lounge.

All room bookings are treated as exclusive bookings unless specified differently by the client. Eg if you book the ground floor, no other bookings are taken for this level. If you book the third floor, no other bookings are taken for this level.

The Carrington has the capacity to hold two separate events at the same time. We can hold venue wide functions setting up different rooms to suit your function requirements. Guests from one function are not permitted into other functions at the venue without clients permission. Despite this, there is usually one function at the venue at a time.

99 Keppel Street Bathurst NSW

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The Carrington Function Centre - Room Hire

Room Hire fees are as follows.

No Room Charges apply to two course lunch or dinner bookings of over 70+ adults.

AREA	Week Day ½ Day 0 - 5 hrs	Week Day Full day 0 - 9 hrs	Week end ½ day 0 - 5 hrs	Week end Full Day 0 - 9 hrs	Public Holiday per 9hr day
Ground floor Street Lounge Bar	\$250	\$400	\$350	\$500	\$750
Ground floor Theatre Grand Ball Room & Street Lounge Bar	\$350	\$550	\$550	\$880	\$1100
Mezzanine (Level 2) 180 seats theatre style	\$330	\$330	\$330	\$330	\$660
Loft (Level 3) Lounge & Ball Room	\$250	\$400	\$350	\$500	\$750
Whole Venue Street, Mezz & Loft	\$790	\$1030	\$1100	\$1430	\$2200

Room Hire charges cover the cost of pre hire cleaning, post hire cleaning and to set up the room / venue to your requirements. Room hire charges apply to conferences / business meetings and to any function that does not meet the minimum number requirement offered. Room Hire charges do not include staffing of your event.

Lunch Bookings - Up to 4 hours room access is included with every exclusive lunch booking.

Dinner Bookings -Up to 6 hours room access is included with every exclusive dinner bookings.

Extended Hours - should your event run over time, charges for additional room hire of \$110 / hr or part thereof apply plus any additional staff and security charges if applicable.

Full Day Charges - based on up to 9hr usage between 7.00am and 5.00pm.

Half Day Charges - are based on morning up to 12 noon or 12 Noon up to 6.00pm or evening usage after 7pm. If your event crosses over 2 periods then the full day charge applies.

Weekend - for room hire purposes, weekend rates apply from 5.00pm Friday evening until midnight on Sunday.

Sporting Groups - please see manager for community sporting group offers.

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Optional Conference Packages

Conference Package 1 \$26 pp plus room hire (min 10 people)

- Morning tea/coffee with biscuits.
- Eat In or take away lunch box with gourmet roll, 100% juice popper. and a piece of whole fruit.
- Afternoon tea/coffee.
- Projector screen plus combination white board / flipchart included.

Conference Package 2 \$33.50 pp plus room hire (min 10 people)

- Freshly brewed coffee and Twinings Tea selections.
- Self serve available all day from 7.00am if required.
- Morning tea w Danish pastries.
- One and ½ assorted sandwiches per person plus seasonal fruit platter.
- Afternoon tea with home made biscuits.
- Projector screen plus combination white board / flipchart included.

Conference Package 3 - \$55 pp (min 20 people)

- Freshly brewed coffee and Twinings Tea selections.
Self serve available all day from 7.00am as required.
- Morning tea w Danish pastries.
- One and ½ gourmet bakers basket rolls pp plus seasonal fruit platter.
- Afternoon tea with home made biscuits.
- Iced water and mints.
- Projector screen plus combination white board / flipchart included.
- Includes meeting room hire up to 9 hours.

Conference Package 4 - \$68 pp (min 30 people)

- Freshly brewed coffee and Twinings Tea selections.
Self serve available all day from 7.00am if required.
- Morning tea w warm Danish pastries.
- Seated buffet lunch - see buffet menu.
- Afternoon tea with home made biscuits.
- Iced water and mints.
- Projector screen plus combination white board / flipchart included.
- Data projector and screen.
- Flip chart combination whiteboard.
- Lecturn with corded microphone and mixing to laptop for power point audio requirements.
- Includes meeting room hire up to 9 hours.

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Conference Break Options

- All options are for minimum of 5 guests unless otherwise stated.
- A minimum of 48 hours notice is required for all conference catering.

NAME	DESCRIPTION	PRICE PER PERSON
Hot Break / on arrival	Bacon & Egg Roll	\$8.80
	Grilled Sausage & Roll	\$4.40
Farmers Hot Breakfast	Sausage, Bacon, Eggs, Hash brown, baked beans and toasted Turkish bread	\$14.00
	As above with scrambled egg	\$16.00
Basic Breaks	Freshly Brewed Coffee with selection of teas	\$2.50
	Bottled Iced Water & conference mints	\$2.50
Biscuit Breaks	Freshly brewed coffee with selection of teas and your choice of:-	
	popular biscuits	\$4.00
	gourmet cookies	\$5.50
Café Breaks	Freshly brewed coffee and selection of teas with	\$6.60
1	A selection of muffins & danishes	
2	Gourmet slices	
3	Plain scones with jam and cream.	
4	Assorted Patti cakes	
5	Dark Chocolate Brownies	
6	Ham & Cheese croissants	
7	Savoury Muffins	
8	Assorted Friands	
Platters & Bowls	Seasonal whole fruit	\$3.00
	Seasonal sliced fruit platter	\$4.40
	Bowl of muesli bars and health bars	\$3.00
	Cheese and fruit platter & crackers	\$6.60
Beverages / refreshments	Orange Juice	\$8.80 per carafe
	Assorted Cans of soft drink	\$2.20
	Bottled still mineral water	\$3.00
	Bottled spring water	\$2.00
	Gourmet Espresso Coffee	\$3.50
	Conference Mints	\$1.10
Desserts	See Buffet Dessert Menu Minimum 12 guests	\$6.60 per selection

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Breakfast Menu

Light Breakfast - \$11 pp

Fresh Orange Juice
Selection of freshly baked Danish pastries
Banana bread served with preserves
Freshly brewed coffee and tea
(min. 5 people)

Easy Breakfast - \$15 pp

Variety of chilled fruit juices
Croissants, Danish pastries and muffins
Seasonal fresh fruit platter
Freshly brewed coffee and tea
(min. 15 people)

Farmers Breakfast - \$22 pp

Variety of chilled fruit juices
Toast, butter and preserves
Croissants, Danish pastries and muffins
Scrambled eggs, bacon and grilled tomatoes
Seasonal fresh fruit platter with yogurt
Freshly brewed coffee and tea
(min. 15 people)

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Lunch Selections

Take away Lunch offer - \$12 pp (Min. 10 people)

Perfect for delegates wanting to take lunch away from a conference or eating lunch at nearby Machattie Park.

Gourmet roll with piece of seasonal fruit and 100% juice popper.
Packed in a large take away container.

Roll combinations:

1. Honey ham, tasty cheese and oak lettuce with seeded mustard cream.
2. Smoked salmon, cucumber, oak lettuce, red onion, with a citrus cream.
3. Turkey, swiss cheese, cucumber, oak lettuce and cranberry sauce.
4. Vegetarian - roasted capsicum, eggplant, feta cheese, sun-dried tomatoes and oak lettuce.

Gourmet Sandwiches - \$14 pp

1 ½ gourmet sandwiches, fresh seasonal fruit platter, coffee, tea selection and orange juice.

Warm Lunch - \$17 pp

Warm quiches, one seasonal salad, assorted bread rolls, fresh seasonal fruit platter, coffee, tea selection and orange juice.

Cold Buffet Lunch - \$25 pp (Min 20 people)

Sliced meats and roast chicken
Sliced cheeses
2 selected salads
Vegetarian quiche (cold)
Selection of breads and rolls
Seasonal fresh fruit platter
Orange juice
Coffee and tea selection

Working Buffet Lunch - \$25 pp (Min 20 people)

Assorted sandwiches
Chefs hot pasta dish
2 selected salads
Selection of breads and rolls
Lunch desserts
Orange juice
Coffee and tea selection

Hot Buffet Lunch - \$25 pp (Min 20 people)

Two hot dishes (from Buffet Dish selections)
2 Selected salads
Selection of breads and rolls
Seasonal fresh fruit platter
Orange juice
Coffee and tea selection

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Buffet Menus

Menu 1 - \$30pp (Min 20 people)

Selection of 2 salads.
Select 2 hot dishes (from Buffet dish selections).
Bread rolls and butter.
Assorted sweet slices.

Menu 2 - \$35pp (Min 20 people)

Selection of 2 salads.
Select 2 hot dishes (from Buffet dish selections).
Choice of either herbed mash potato, chunky wedges or steamed rice.
Bread rolls and butter.
Selection of 2 desserts (from Buffet dessert selections). Served with fresh whipped cream.
Freshly brewed coffee and selection of teas.

Menu 3 - \$40pp (Min 20 people)

Antipasto and Mezze Platters on arrival.
Select 2 hot dishes (from Buffet dish selections).
Selection of 2 salads.
Seasonal vegetables.
Choice of either steamed rice, roasted chat potatoes, herbed mash potato or chunky wedges.
Bread rolls and butter.
Selection of 2 desserts (from Buffet dessert selections). Served with fresh whipped cream.
Freshly brewed coffee and selection of teas.
After dinner mints.

Buffet Dish Selections

Beef Selection

Roast Beef with rosemary, garlic & a red wine sauce
Beef Stroganoff
Beef stir fry with asian vegetables

Poultry Selection

Butter chicken - a mild Indian chicken dish
Thai Chicken skewers with satay sauce
Chicken and Almond Stir fry
Tandoori Chicken with pappadums

Pasta Selection

Penne Pasta w crispy pancetta & roast tomato sauce
Beef Lasagne

Salad Selections

Mixed green garden salad
Roasted pumpkin, pine nut and rocket lettuce
Creamy Pasta Salad
Tomato and Basil Salad

Dessert Selections

Chocolate Indulgence mudcake
Class Lemon Citrus Tart
Caramel Sin Mudcake
Assorted Slices

Lamb Selection

Lamb Korma Curry
Roast Lamb with Mint Jus

Seafood Selection

Oven baked fish fillets with a lime aioli
Deep fried calamari rings w tartare sauce

Vegetarian Selection

Vegetarian Lasagne
Honey Soy Vegetarian stir fry
Mild Vegetarian Curry

Three bean salad
Traditional Greek Salad
Wild Rice Salad
Tabouli

Berry Swirl Cheesecake
Fresh Seasonal fruit salad
Lemon Meringue Pie

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Buffet Menus

Buffet Menu Additional Options

Soup of the day	\$6 per person
Antipasto platter (20 people)	\$70.00
Prawn Platter (20 people)	\$360.00
Oyster Platter (60 pieces)	\$185.00
Cheese and fruit platter	\$6.60 per person

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BBQ Menu

Available ground floor only. Pricing excludes room hire.
Available for conferences only.

Sausage Sizzle - \$15pp (Min 20 people)

Fresh bread and butter.

2 sausages per person.

Sliced onions, grated cheese, tomato and BBQ sauces.

Assorted cans of softdrink and bottled water (1 per person).

Does not include staff to cook food.

Includes supply of BBQ, cooking utensils, disposable plates, serviettes & plastic cutlery.

This option not available on Saturday nights.

Chef's BBQ - \$22pp (Min 50 people)

Torpedo bread rolls and butter.

2 sausages per person, sliced onions.

2 BBQ salads, grated cheese.

Tomato and BBQ sauces.

Assorted cans of softdrink and bottled water (1 per person).

Does not include staff to cook food.

Includes supply of BBQ, cooking utensils, disposable plates, serviettes & plastic cutlery.

This option not available on Saturday nights.

Gourmet BBQ - \$33pp (Min 50 people)

Assorted rolls & fresh bread.

Marinated chicken thigh fillet, sausages, minute steaks.

Baked potato, corn on the cob, sliced onions.

Grated cheese.

Chefs selection of 2 salads.

Tomato and BBQ sauces.

Assorted cans of softdrink and bottled water (1 per person).

Includes staff to cook.

Includes supply of BBQ, cooking utensils, crockery plates, serviettes & stainless steel cutlery.

BBQ Additions

T-bone steaks 250g cut	\$7.00 each
Upgrade BBQ menu sausages to gourmet sausages	\$1.50 pp
Minute steaks 120g	\$3.00 each (min 10 steaks)
Beef patties - 180g	\$3.80 each (min 10 patties)
Marinated Chicken thigh fillet (1)	\$4.00 each (min 10 fillets)
Chicken, beef or vegetable skewers - 60g	\$3.00 each (min 10 skewers)
Jacket potatoes	\$1.20 each
Corn on the cob halves and butter	\$1.80 each
Sliced Mushrooms - bowl	\$4.50 per bowl

Staff to cook BBQ and monitor service

Mon - Fri	\$75 (1 staff for 3 hours)
Sat	\$90 (1 staff for 3 hours)
Sun	\$115 (1 staff for 3 hours)

Staffing guide for BBQ (if required)

1-50 guests	1 staff member
50-100 guests	2 staff members
100-150 guests	3 staff members
150-200 guests	4 staff members
200-300 guests	5 staff members

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Dinner Packages

Two course meal \$45 pp

Three Course meal \$55 pp

Includes venue hire for bookings of more than 70 adults.

Select two options from entrée, main or dessert menus. Served alternately.

Entree

1. Beetroot, fetta and sweet potato salad.
2. Egg and cheese tartlets with capsicum relish served with rocket lettuce.
3. Cheese, leek and bacon tart served with a baby rocket and parmesan salad.
4. Sweet Chilli and coriander prawns served on an avocado salad.
5. Chicken filo parcels stuffed with bacon and brie.
6. Creamy sweet pumpkin soup served with croutons.
7. Tandoori chicken with mesclun lettuce, yogurt mint sauce and pappadum.
8. Smoked salmon with a vegetable salad.
9. Seafood kebab with lemon mayonnaise.

Main

BEEF

1. Grain Fed Scotch Fillet (200g) served with a red wine and port jus.
2. Beef Wellington - Eye fillet of beef cooked in puff pastry.
3. Roasted Sirloin of beef with a Mustard crust.

LAMB

- 4.. Slow cooked lamb rump with a red wine jus.
5. Roast Lamb with fresh mint aioli.
6. Morrocan lamb with tomato, chickpea and herb couscous.
7. Slow cooked lamb shanks served with a Italian tomato sauce.

PORK

8. Herb crusted pork cutlet with a mango and cointreau salsa.
9. Rolled roast pork loin with apple sauce.
10. Pork Madeira - Fillet of pork with apple, madeira plums and soft cheese cooked in filo pastry. Served with a cranberry and orange jus.

POULTRY

11. Crumbed chicken breast stuffed with bacon and brie. Served with a white wine sauce.
12. Mediterranean chicken stuffed with sun-dried tomato, spinach and cream cheese. Served with a tomato paprika sauce.
13. Chicken stuffed with mango, cream cheese and pinenuts served with a sweet mango sauce.

SEAFOOD

14. Baked salmon fillet with a warm sesame & roast vegetable salad.
15. Baked Ocean Fish Fillets served with a coriander yogurt.
16. Sweet soy and ginger fish with asian greens.

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Dessert

1. Brandy Snap baskets filled with seasonal fruit
2. Baked Wild Raspberry Cheesecake
3. Lemon Lime Citrus Tart
4. Drunken Chocolate Mousse - a wicked delight with a hint of coffee and brandy
5. Classic Lemon Meringue Pie
6. Apple Pie (may be served either warm or cold)
7. Caramelised apple tartlets
8. Warm Chocolate Pudding with a rich chocolate sauce
9. Baked Mocha Cheesecake with a hint of coffee
10. Warm Sticky Date Pudding with butterscotch sauce
11. White Chocolate & Raspberry Baked Cheesecake
12. Orange and Almond Torte (flour less)

Desserts served with your choice of ice cream or cream.

Optional Extras

13. Petit fours - gourmet white and milk chocolate truffles plattered for each table. \$11 pp
14. Petit Cubes - cubed gourmet slices plattered for each table. \$7 pp
15. After dinner mints \$3.30 pp
16. Seasonal cheese and fruit platter \$6.60 pp